

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
SEPTEMBER 4th, 2018 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Absent
Robert Spence	Member	Present
Ron Derby	Member	Absent

Total Deposited for August 2018:

\$450.00

August Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$450.00 (3)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for August 2018:

51

August 2018 Change of Address and/or T/A:

1

August 2018 Shelved License:

0

Meeting: Called to order by Don Haskin

- 1) All electrical work done in St. Mary's County that does not require a building permit will require a no cost electrical permit. The permit will be obtained through Planning and Zoning. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) A new license application will be placed on the electrical boards web page that covers Master, Low Voltage and Restricted. This application will simplify the process.
- 3) The Master, low voltage and Homeowners exams for 2017 were written and approved.
- 4) Homeowner attended meeting to discuss why he cannot take the exam. The work he wants to perform has to be done by licensed electrical contractor. A homeowners license does not cover a work with, with SMECO and the 2017 NEC 690-4c requires the work to be performed by a qualified person.
- 5) The board is going to have the county place a note on our webpage to state the following: A homeowners license cannot be used for service upgrades (work-with) that involve SMECO and Solar Power installations.
- 6) The following is a list of dates for the Electrical Examiners Board meetings in 2018.
 - a. January 2nd Board Meeting
 - b. January 25th Master/Low Voltage/Restricted Exam
 - c. February 6th Board Meeting
 - d. March 6th Board Meeting
 - e. April 3rd Board Meeting
 - f. May 1st Board Meeting
 - g. June 5th Board Meeting
 - h. July 3rd Board Meeting--Cancelled
 - i. July 26th Master/Low Voltage/Restricted Exam
 - j. August 7th Board Meeting
 - k. September 4th Board Meeting
 - l. October 2nd Board Meeting
 - m. November 6th Board Meeting
 - n. December 4th Board Meeting

Homeowners Exam Applicants for September 2018:

1—Homeowner cannot perform work he is requesting to perform

Homeowner Exam Results for September 2018:

N/A

Monitor Homeowners Exam for October 2018:

Ron Derby

Master/Restricted/Low Voltage Results for July 2018 and January 2019:

2018 July Exam—1 Applicant—Master Exam--Passed
2019 January Exam---N/A

Monitored Master/Restricted/Low voltage Exam for January 2019:

Danny Johnson
Don Haskin

Postage for August 2018:

August--\$2.82
July-----\$6.74
June-----\$1.41

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday October 2nd, 2018 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion made by Danny Johnson, Second by Craig Spence. Meeting was adjourned.

The Following Payments are authorized for the Board Members for September 2018

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Spence Total	\$25.00

2) Chris Worch----MEMBER

a) Attend Meeting	\$0
b) Worch Total	\$0

3) Ron Derby----MEMBER

a) Attend Meeting	\$0
b) Derby Total	\$0

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Haskin Total	\$25.00

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Attend Meeting	\$25.00
b) Prepare Meeting Minutes	\$25.00
c) Recording Secretary (60@ \$15.00)	\$900.00
d) Johnson Total	\$950.00

Recording Secretary Performed the Following Duties (August):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Worked with county IT team to recover electrical board email and contacts

James D. Johnson Jr.
Secretary
 electric.examiners@stmarysmd.com